



MASTER FEE SCHEDULE Chapter 7 – Recreation Fees Facility Use Fees

City of Chula Vista Recreation Department
276 Fourth Avenue, Chula Vista, CA 91910

FEE BULLETIN

7-200

May 2010

Recreation facilities are available to groups only when City programs are not scheduled. Policies and regulations governing facility use permits are provided in Council Resolution 12343. An employee or City-appointed representative must be present during use of listed facilities.

GENERAL FACILITIES – USE PERMIT

1. Group Priorities

Facilities are available for recreation activities under the following order of priority based on group classification.

Non-resident surcharge is 100%.

Classification 1: City programs. Non-resident surcharge not applicable to City sponsored uses.

Classification 2: Chula Vista community service organizations related in purpose to recreation and the furtherance of community leisure programs.

Classification 3: Chula Vista civic and social organizations which are democratic in character with membership open to the general public or designated elements thereof.

Classification 4: Private resident groups requiring large facilities for special events not open to the general public. If applicant is a Chula Vista resident, the non-resident surcharge does not apply.

Classification 5: Unions, employee associations and special recreational groups and non-residential groups requiring public facilities

2. Basic Fee Schedule

The Basic Fee is based on the group's classification as described in Section 1 for Classifications 2 through 6, and includes a Facility Use Fee and an Hourly Staff Fee.

The Facility Use Fee is charged on an hourly rental rate basis, per the schedules below. Hourly Staff Fees are also charged, at the prevailing hourly staff rate, for any activities requiring supervision, room or facility set-up, or custodial services. There is an additional charge if special services are required.

There is no charge for groups in Classification 1.

Facility Use – Fee Schedule I

Community organizations in Classification 2 or 3 shall be granted use of facilities without charge if no additional staff is required and if any admissions fee/contribution is not collected. If additional staff is required, the community organization will be charged prevailing hourly staff fees.

Facility Use – Fee Schedule II

Community organizations in Classification 2 or 3 can use facilities on an actual cost basis if a contribution/fee is assessed for charitable purposes.

Actual costs consist of hourly staff fees for personnel and a minimum utility charge as shown in Fee Schedule II on the reverse of this bulletin.

Facility Use – Fee Schedule III

Resident organizations and individuals in Classification 4 not qualifying for Fee Schedule I or II will be assessed the Facility Use Fee shown in Fee Schedule III, plus the Hourly Staff Fee (Fee Schedule II).

Facility Use – Fee Schedule IV

Those individuals or groups in Classification 5 and 6 will be assessed the Facility Use Fee based on Fee Schedule IV, or 30% of gross receipts, whichever is greater, plus the Hourly Staff Fee (Fee Schedule II). A financial report must be submitted one week after the activity is held if an admission fee was charged. If applicant is a Chula Vista resident, the Non-resident surcharge will not apply. Non-resident surcharge will be applied to fee, or 30% of gross receipts, as applicable.

FACILITY FEE SCHEDULE (PER HOUR)			
FACILITY	II	III	IV
Parkway Community Center			
Auditorium/Main Hall	\$17	\$56	\$111
Classroom	\$11	\$33	\$67
Dance room	\$11	\$33	\$67
Kitchen facilities	\$6	\$11	\$22
Heritage Community Center			
Auditorium/Main Hall	\$17	\$56	\$111
Outdoor/stage	\$17	\$56	\$111
Craft room	\$11	\$33	\$67
Kitchen facilities	\$6	\$11	\$22
Norman Park Senior Center			
Cornell Hall - full		\$111	\$222
Cornell Hall - half		\$56	\$111
Loma Verde Recreation Center			
Auditorium/Main Hall	\$17	\$56	\$111
Classroom	\$11	\$28	\$56
Dance room	\$11	\$33	\$67
Kitchen facilities	\$6	\$11	\$22
Other Recreation Facilities			
Parkway Gymnasium	\$17	\$67	\$133
Chula Vista Women's Club		\$83	\$56
Memorial Bowl (2 hr minimum)		\$67	\$133
Otay Recreation Center			
Gymnasium	\$11	\$56	\$111
Classroom	\$11	\$28	\$56
Game room	\$10	\$25	\$50
Patio	\$10	\$25	\$50
Salt Creek Center			
Gymnasium - full	\$35	\$85	\$170
Gymnasium - half	\$20	\$50	\$100
Multipurpose rooms			
~ Full ¹	\$30	\$75	\$150
~ Half with kitchen	\$10	\$35	\$70
Exterior patio only ²		\$60	\$120
Outdoor basketball court		\$50	\$100
Tennis Court		\$50	\$100
Soccer Arena		\$50	\$100
Equipment			
~ Sound system		\$50 flat fee	
~ Lectern		\$10 flat fee	
~ Television/DVD/VCR		\$50 flat fee	
~ Dry erase board		\$10 flat fee	
Montevalle Center			
Gymnasium - full	\$35	\$85	\$170
Gymnasium - half	\$20	\$50	\$100
Multipurpose rooms			
~ North	\$25	\$60	\$120
~ South	\$25	\$60	\$120
~ Middle	\$15	\$40	\$80

FACILITY FEE SCHEDULE (PER HOUR)			
FACILITY	II	III	IV
Montevalle Center (Continued)			
~ 2 room combo	\$30	\$75	\$150
~ 3 room combo	\$50	\$100	\$200
Craft room	\$15	\$40	\$80
Dance room	\$15	\$40	\$80
Interior courtyard ³		\$30	\$60
Fire pit ⁴		\$40	\$80
Exterior "west view" patio ⁵		\$10	\$20
Outdoor basketball court		\$50	\$100
Tennis court		\$50	\$100
Equipment			
~ Sound system		\$50 flat fee	
~ Lectern		\$10 flat fee	
~ Television/DVD/VCR		\$50 flat fee	
~ Dry erase board		\$10 flat fee	
Veterans Center			
Gymnasium - full	\$35	\$85	\$170
Annex	\$30	\$75	\$150
Multipurpose rooms			
~ Full	\$30	\$75	\$150
~ Half	\$15	\$35	\$70
~ Half w/ kitchen	\$17	\$45	\$90
Dance room	\$15	\$40	\$80
Courtyard ⁶		\$0	\$0
Equipment			
~ Sound system		\$50 flat fee	
~ Lectern		\$10 flat fee	
~ Television/DVD/VCR		\$50 flat fee	
~ Dry erase board		\$10 flat fee	
Sunset View Park			
Roller hockey facility		\$50	\$100

*City staff is provided on an hourly basis, as needed.
This charge is in addition to the above hourly rental rates.*

City staff..... Full cost recovery

See Master Fee Schedule Fee Bulletins 1-100 and 1-200 for additional discussion of full cost recovery and current hourly rates.

OTHER FACILITIES – USE PERMIT

1. Fitness Centers (fee for 12 week session)

Otay, Salt Creek, Norman Park Centers

Resident	\$28
Non-resident.....	\$56

Morning Fitness (Otay)

Resident	\$35
Non-resident.....	\$70

2. Swimming Pools, rental fee per hour

Shared use	\$56
Exclusive use	\$56
Non-profit and long-term shared use.....	\$28

USE PERMITS – OTHER CHARGES

1. Cancellation Fee

Recreation office must be notified of cancellation a minimum of 48 hours prior to scheduled time for activity. Failure to do so will result in forfeiture of the fee.

2. Required Deposits

Cleaning/damage deposit.....	\$200
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Alcoholic beverages (if permitted)

Additional deposit	\$100
Non-refundable alcohol use fee.....	\$100

Non-resident surcharge does not apply to deposits.

3. Variations

Variations of stated fees must have approval of the Recreation Director.

4. Custodial Fees, per rental

Chula Vista Women's Club	\$60
Norman Park Senior Center	\$25
Otay Recreation Center	\$60

PICNIC SHELTERS

1. Small Shelter

Maximum group size.....	50
Reservation fee	\$30
Cleaning/Security deposit	\$25

2. Medium Shelter

Maximum group size.....	100
Reservation fee	\$90
Cleaning/Security deposit	\$75

3. Large Shelter

Maximum group size.....	200
Reservation fee	\$120
Cleaning/Security deposit	\$100

Commercial vendor permit, all shelters \$30

Cancellation fee, all shelter reservations \$5

BALL FIELDS

1. Lighted field, per hour

Reservation fee, full field	\$40
Reservation fee, partial field	\$20
Youth Sports Council, regular season.....	\$15

2. Unlighted field, per hour

Reservation fee, full field	\$25
Reservation fee, partial field	\$12.50

3. Additional charges, all ball fields

Cancellation fee, all reservations \$5

An additional fee for City staff to turn on lights, field preparation requested, and turn off lights is required. Charge includes travel time to site location.

City staff..... Full cost recovery

See Master Fee Schedule Fee Bulletins 1-100 and 1-200 for additional discussion of full cost recovery and current hourly rates.

OTHER FIELD USE & PROGRAMS

1. Adult Athletic Leagues

Maintenance fee, per team per season

Resident leagues \$56

Non-resident leagues..... \$84

2. Youth Sports League

Fee per team, per season \$11

3. Tournament Field use Fee

Fee per team, per tournament..... \$22

4. Special Interest Classes

Registration fee, per participant \$6.00

5. Special Equipment for Private Parties in City parks

Commercial Vendor Permit

Fee charged for the use of an air jump, pony ride, llama ride, petting zoo, or similar product.

Resident \$30

Non-resident..... \$60

For Profit Business Offering

Fee charged per permit, per day, for businesses offering recreational-type activities for profit.

Resident \$50

Non-resident..... \$100

FEE ADJUSTMENTS

All fees in Master Fee Schedule Fee Bulletins 7-100 and 7-200 shall be adjusted annually by the Consumer Price Index (CPI, San Diego All Urban Consumers, in June of each year, rounded to the nearest dollar, and effective for the start of the summer class season.

¹ Includes use of 2 kitchens and exterior patio. Non-exclusive use included with any room rental when center is open; exclusive use included with any room rental when center is closed.

² Non-exclusive use of patio included with any room rental when center is open; exclusive use included with any room rental when center is closed. Patio fee will be applied to rental of just the patio.

³ Non-exclusive use of courtyard included with any room rental when center is open; Exclusive use included with any room rental when center is closed. Courtyard Fee will be applied to rental of just the courtyard and only when the center is closed.

⁴ Available only during exclusive Interior Courtyard use.

⁵ Non-exclusive use included with rental of multipurpose room; exclusive use available at prevailing staff cost.

⁶ Exclusive use included with any room rental when center is closed.